

Business Company Letterhead

Embassy of Russia in the United Kingdom
Consular Section
5 Kensington Palace Gardens
London W8 4QS

DATE XXXX

Dear Sirs,

Re: Application for Russian Business Visa for NAME

This is to confirm that **MR/MRS XXXXXXXXXXX** is employed by

COMPANY NAME as **WORK POSITION** and required to visit Russia for

business purposes at the request of **XXXXXX** (PUT THE DATES REQUESTED ON VISA SUPPORT).

Our company will take full financial responsibility for above named employee during his/her visit.

Yours faithfully

Signature

NAME
POSITION